

Conflict of Interest Policy

Purpose

The Guild makes decisions that are in the best interest of the members and the Guild. Avoidance of conflict of interest is a legal responsibility of members of the Executive Committee.

Principles

- Members will not derive personal benefit or appear to benefit, financially or otherwise, directly or indirectly, from any actions or decisions made in relation to the activities of the organization

Procedures

- All members must disclose any actual or perceived conflict of interest.
- The Executive Committee will determine if a conflict exists.
- If a conflict is determined to exist, the member who declared the conflict will abstain from any discussion and decisions made in relation to the issue.
- All declarations of conflict of interest are documented in the minutes.
- Failure by a member to disclose a conflict of interest will be addressed by the Executive Committee.
- If the Executive Committee determines that a conflict of interest exists, the Committee will determine what corrective action will be taken.

Approved January 2020
Executive Committee